

Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611



Regular Board Meeting Minutes

Thursday, November 17, 2016

10:30 AM

Board Room

Board of Commissioners

Commissioner Michael A. Alvarez, Chairman of Finance Frank Avila, Commissioner Timothy Bradford, Vice President Barbara J. McGowan, Commissioner Cynthia M. Santos, Commissioner Debra Shore, Commissioner Kari K. Steele, Commissioner David J. Walsh, President Mariyana T. Spyropoulos

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Call Meeting to Order

President Mariyana T. Spyropoulos presiding, called the meeting to order at 10:30 a.m.

Roll Call

Present: 8 - Michael A. Alvarez; Frank Avila; Barbara J. McGowan; Cynthia M. Santos; Debra Shore; Kari K. Steele; David J. Walsh; and Mariyana T. Spyropoulos
Absent: 1 - Timothy Bradford

Approval of Previous Board Meeting Minutes

A motion was made by David J. Walsh, seconded by Frank Avila, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Public Comments

George Blakemore, concerned citizen, addressed the Board

Recess and Convene as Committee of the Whole

A motion was made by Cynthia M. Santos, seconded by Barbara J. McGowan, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Recess and Reconvene as Board of Commissioners

At 11:30 a.m. President Mariyana T. Spyropoulos reconvened the regular board meeting to order

Finance Committee

Report

- 1 [16-1212](#) Report on Cash Disbursements for the Month of October 2016, in the amount of \$37,081,119.05

Attachments: [October 2016 Cash Disbursements Summary](#)

Published and Filed

Procurement Committee

Report

- 2 [16-1164](#) Report of bid opening of Tuesday, November 1, 2016

Published and Filed

- 3 [16-1211](#) Report of bid opening of Tuesday, November 8, 2016

Published and Filed

Authorization

- 4 [16-1187](#) Authorization to accept initial annual rental bid for Contract 16-365-11 Proposal to Lease for 20-years 11.97 acres of District real estate located at 3151 South California Avenue in Chicago, Illinois; Main Channel Parcel 42.06 from Lakeshore Recycling Systems, LLC in the amount of \$387,000.00

Attachments: [Aerial Map.42.06.pdf](#)

Approved

- 5 [16-1203](#) Authorization to amend Board Order of November 19, 2015, regarding Issue a purchase order to Early Morning Software, Inc. to Furnish and Deliver EMS PRISM Compliance Software On-Line Subscription License Renewal, in an amount not to exceed \$24,047.00, Account 101-27000-612820, Requisition 1401081, Agenda Item No. 13, File No. 15-1260

Approved

Authority to Advertise

- 6 [16-1110](#) Authority to advertise Contract 11-240-3P Organic Waste Receiving Facility and Digester Gas Flare System Upgrade, Calumet Water Reclamation Plant, estimated cost \$10,500,000.00, Account 401-50000-645650, Requisition 1440276 (*Deferred from the November 3, 2016 Board Meeting*)

Attachments: [11-240-3P Project Data Sheet.pdf](#)

Approved

- 7 [16-1151](#) Authority to advertise Contract 17-100-11 Furnish and Deliver Automatic Samplers, estimated cost \$52,800.00, Account 101-16000-623570, Requisition 1438605

Approved

- 8 [16-1152](#) Authority to advertise Contract 17-101-11 Furnish and Deliver Work Uniforms for Environmental Specialists, Patrol Boat Operators and Pollution Control Technicians, estimated cost \$29,700.00, Account 101-16000-623700, Requisition 1438585

Approved

- 9 [16-1153](#) Authority to advertise Contract 17-104-11 Furnish and Deliver Preventive Maintenance on Laboratory Balances, estimated cost \$30,000.00, Account 101-16000-612970, Requisition 1437855

Approved

- 10 [16-1179](#) Authority to advertise Contract 17-607-21 Furnish and Deliver Utility Vehicles to Various Locations, estimated cost \$866,400.00, Account 201-50000-634860, Requisition 1441318
Approved
- 11 [16-1180](#) Authority to advertise Contract 17-701-21 Furnish and Deliver a Submersible Storm Pump for the Deerfield Reservoir, estimated cost \$100,000.00, Account 201-50000-634650, Requisition 1434511
Approved
- 12 [16-1182](#) Authority to advertise Contract 16-125-4F McCook Reservoir Expanded Stage 2 Slope Stabilization and Retaining Walls, SSA, estimated cost \$11,200,000.00, Account 401-50000-645630, Requisition 1440273
Attachments: [Project Data Sheet 16-125-4F McCook Reservoir Expanded Stage 2 Slope Stabilization and Retaining Walls.pdf](#)
Approved
- 13 [16-1189](#) Authority to advertise Contract 17-666-11 Security Services at the Prairie Plan Site in Fulton County, Illinois, estimated cost \$200,000.00, Account 101-66000-612490, Requisition 1431171
Approved

Issue Purchase Order

- 14 [16-1165](#) Issue purchase order to Early Morning Software, Inc. to Furnish and Deliver EMS PRISM Compliance Software On-Line Subscription License Renewal and Additional Stage Infrastructure, in an amount not to exceed \$33,025.60, Accounts 101-27000-612820 and 623800, Requisition 1430443
Approved
- 15 [16-1166](#) Issue Purchase Order to Thermo LabSystems, Inc. to Furnish and Deliver Renewal Licenses and Software Upgrades for the Laboratory Information Management System, in an amount not to exceed \$228,406.20, Account 101-27000-612820, Requisition 1424767
Approved
- 16 [16-1167](#) Issue purchase order and enter into an agreement with Aerico, Inc. for maintenance services for APC equipment, in an amount not to exceed \$75,506.45, Account 101-27000-612810, Requisition 1442748
Approved

- 17 [16-1170](#) Issue purchase order and enter into an agreement for Contract 16-RFP-02 Applicant Management and Tracking, Onboarding, and Performance Management Systems for a Five-Year Period with JobAps, Inc. in an amount not to exceed \$332,500.00 Accounts 201-50000-612430 and 634820 and 101-27000-612820, Requisition 1426079
Approved
- 18 [16-1174](#) Issue purchase order and enter into an agreement with Sirius Automation, Inc., for preventive maintenance, repairs and consumable supplies as needed for Sirius Automation weighing systems, in an amount not to exceed \$32,452.00, Accounts 101-16000-612970, 623570, Requisition 1441860
Approved
- 19 [16-1175](#) Issue purchase order and enter into an agreement with Skalar, Inc., for preventive maintenance, repairs and consumable supplies for Skalar autoanalyzer systems, in an amount not to exceed \$94,515.00, Accounts 101-16000-612970, 623570, Requisition 1439586
Approved
- 20 [16-1176](#) Issue purchase order and enter into an agreement with Agilent Technologies Inc. to furnish, deliver, and install a 7890B Gas Chromatograph/5977 Mass Spectrometer System, in an amount not to exceed \$64,928.07, Account 101-16000-634970, Requisition 1441864 *(As Revised)*
Approved
- 21 [16-1183](#) Issue purchase order to Mesirow Insurance Services, Inc., for Furnishing Marine Liability and Hull Insurance for District Marine vessels in an amount not to exceed \$22,363.00, Account 101-25000-612290, Requisition 1435240
Approved
- 22 [16-1188](#) Issue purchase order and enter into an agreement for Contract 15-RFP-24 LIMS Consulting, with Astrix Technology Group, Inc. in an amount not to exceed \$45,870.00, Account 101-27000-612430, Requisition 1399621
Approved
- 23 [16-1199](#) Issue purchase order for Contract 16-110-11, Furnish and Deliver Automatic Water Samplers and Flow Meters, to Gasvoda & Associates, Inc., in an amount not to exceed \$30,912.00, Account 101-16000-634970, Requisition 1424303
Approved
- 24 [16-1200](#) Issue purchase order for Contract 16-045-11, Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, to Chicago Tribune Company, LLC, in an amount not to exceed \$52,500.00, Account 101-20000-612360, Requisition 1435231
Approved

- 25 [16-1201](#) Issue purchase order for Contract 16-104-11, Furnish and Deliver Collection, Shipment, and Analysis of Thornton Composite Reservoir and Monitoring Well Samples, to Andrews Engineering, Inc., in an amount not to exceed \$142,616.00, Account 101-16000-612490, Requisition 1406685

Approved

- 26 [16-1204](#) Issue purchase order to Mesirow Insurance Services, Inc. for Furnishing Excess Workers' Compensation Coverage and Excess Casualty Insurance Coverage for the District in an amount not to exceed \$1,331,534.00, Account 101-25000-612290, Requisition 1433654

Approved

- 27 [16-1214](#) Issue purchase order for Contract 16-481-11, Furnish and Deliver Six Leica ZENO 20 GIS Collection Units to Kara Company, Inc., in an amount not to exceed \$80,703.00, Account 201-50000-634600, Requisition 1434174

Approved

Award Contract

- 28 [16-1210](#) Authority to award Contract 16-618-12, Inspecting, Repairing, Recharging and Pressure Testing of Fire Suppression Systems at Various Locations, to Phoenix Fire Systems, Inc., in an amount not to exceed \$226,320.00, Account 101-69000-612780, Requisition 1422518

Deleted by the Executive Director

- 29 [16-1213](#) Authority to award Contract 16-268-2V, IWD and Construction Office Renovation at Calumet Water Reclamation Plant, to Path Construction Company, Inc., in an amount not to exceed \$2,546,000.00, plus a five (5) percent allowance for change orders in an amount of \$127,300.00, for a total amount not to exceed \$2,673,300.00, Account 201-50000-645780, Requisition 1428913

Attachments: [Contract 16-268-2V Revised Appendix D Report.pdf](#)
[Contract 16-268-2V CIP Report.pdf](#)

Approved

Increase Purchase Order/Change Order

- 30 [16-1163](#) Authority to decrease purchase order for Contract 14-102-12 Furnish and Deliver Maintenance, Inspection and Repair of Lysimeters and Monitoring Wells, to Patrick Engineering, Inc. in an amount of \$1,887.50, from an amount of \$63,029.21, to an amount not to exceed \$61,141.71, Account 101-16000-612490, Purchase Order 3080361

Attachments: [11-17-16 Att COL 14-102-12.pdf](#)

Approved

- 31 [16-1181](#) Authority to increase purchase order to W.W. Grainger, Inc., to Furnish and Deliver Maintenance, Repair and Operating Catalog Products under the National Joint Powers Alliance (NJPA) Cooperative Purchasing Contract #091214-WWG, in an amount of \$17,825.00, from an amount of \$81,000.00, to an amount not to exceed \$98,825.00, Accounts 101-67000-623070/623090/623270/623680, Purchase Order 3087923

Approved

- 32 [16-1185](#) Authority to decrease purchase order and exercise an option to extend agreement for a one year period, for Contract 14-RFP-27, Duplication of Legal Materials, Trial Records and Other Reprographic and Electronic Discovery Services for the District's Law Department for a Two-Year Period, with Aloha Document Services, Inc., in an amount of \$12,097.88 from an amount of \$45,097.88, to an amount not to exceed \$33,000.00, Accounts 101-30000-612090 and 401-50000-612090, Purchase Order 3083732

Attachments: [PO 3083732 11.17.16.pdf](#)

Approved

- 33 [16-1192](#) Authority to decrease Contract 14-674-11, Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, to B & W Truck Repair, Inc., in an amount of \$17,630.00 from an amount of \$266,870.40 to an amount not to exceed \$249,240.40, Accounts 101-66000/67000/68000/69000-612860/623250, Purchase Orders 3084302, 3084304 and 3084407

Attachments: [14-674-11 102116.pdf](#)

Approved

- 34 [16-1206](#) Authority to Increase purchase order and amend the agreement with Globetrotters International Inc. for Contract 12-RFP-24 Geographical Information Integrated System for a Complete Real Estate Inventory, Information and Tracking System in an amount of \$37,000.00 from an amount of \$840,000.00, to an amount not to exceed \$877,000.00, Account 201-50000-612430, Purchase Order 3083330

A motion was made by Debra Shore, seconded by Frank Avila, that this Agenda Item be Approved. The motion carried by the following roll call vote:

Aye: 7 - Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Abstain: 1 - Michael A. Alvarez

Absent: 1 - Timothy Bradford

Budget & Employment Committee

Report

- 35 [16-1193](#) Report on Budgetary Revenues and Expenditures through the Third Quarter
September 30, 2016

Attachments: [3rd Quarter 2016 Summary attachment.pdf](#)

Published and Filed

Engineering Committee

Report

- 36 [16-1198](#) Report on change orders authorized and approved by the Director of
Engineering during the month of October 2016

Attachments: [Attachment 1 CO Report October 2016 5% Contingency.pdf](#)
[Attachment 2 CO Status Report October.pdf](#)

Published and Filed

- 37 [16-1216](#) Report on the Memorandum of Understanding Between the Metropolitan Water
Reclamation District of Greater Chicago and Krishna University, Machilipatnam,
Andhra Pradesh, India

Attachments: [Memorandum of Understanding - India](#)

Published and Filed

Judiciary Committee

Report

- 38 [16-1172](#) Report on the Approval of Closed Meeting (“Executive Session”) Minutes

Published and Filed

- 39 [16-1173](#) Report on the Semi-Annual Review of Closed Meeting (“Executive Session”) Minutes

Published and Filed

Labor & Industrial Relations Committee

Authorization

- 40 [16-1207](#) Authority to approve the Agreement between the Metropolitan Water
Reclamation District of Greater Chicago and the International Brotherhood of
Electrical Workers, Local Union No. 9, AFL-CIO (Motor Vehicle Dispatcher
Group)

Attachments: [Local 9 Motor Vehicle Dispatcher Group Agreement 2016 - 2017.pdf](#)

Approved

Maintenance & Operations Committee

Reports

- 41 [16-1178](#) Report on change orders authorized and approved by the Director of Maintenance and Operations during the month of October 2016.

Attachments: [R-98 Report October 2016.pdf](#)

Published and Filed

Real Estate Development Committee

Authorization

- 42 [16-1208](#) Authority to issue a one (1) year permit to Conglobal Industries, Inc. on approximately 13 acres of District real estate located at 5200 West 40th Street in Stickney, Illinois; Main Channel Parcel 39.02 for temporary storage of intermodal containers. Consideration shall be \$454,912.00

Attachments: [Aerial Map.Parcel 39.02.pdf](#)

Approved

- 43 [16-1209](#) Authority to purchase the real estate commonly known as 8559 Nashville Avenue in Burbank, IL for the construction of the Melvina Ditch Reservoir Improvements and authority for payment to Dwayne A. Cerny and Denise M. Cerny, the owners of said real estate, in an amount of \$231,000.00, relocation costs in an amount not to exceed \$47,760.00 and closing costs, Account 401-50000-656010, Capital Improvements Bond Fund

Attachments: [Aerial Map.8559 Nashville Avenue, Burbank, IL.pdf](#)

Approved

State Legislation & Rules Committee

Authorization

- 44 [16-1150](#) Adoption of Amendments to the Rules of the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago (*As Revised*) (*Deferred from the November 3, 2016 Board Meeting*)

Attachments: [11 3 16 Amendments to the Rules of the Board](#)

A motion was made by Cynthia M. Santos, seconded by David J. Walsh, that this Agenda Item be Approved. The motion carried by the following roll call vote:

Aye: 8 - Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Absent: 1 - Timothy Bradford

Stormwater Management Committee

Authorization

- 45 [16-1197](#) Authorization to make payment to Nicor Gas Company for a utility relocation fee for Contract 11-186-3F Addison Creek Reservoir in the Village of Bellwood, in an amount not to exceed \$58,058.15, Account 401-50000-612490

Approved

- 46 [16-1215](#) Authority to enter into an intergovernmental agreement with and make payment in an amount not to exceed \$3,625,068.00 to the City of Des Plaines for the acquisition of flood-prone properties (16-IGA-11), Account 401-50000-612400, Requisition 1443124

Approved

Approval of the Consent Agenda with the exception of Items: 28, 34, 44 and 47

A motion was made by Barbara J. McGowan, seconded by Cynthia M. Santos, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 8 - Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Absent: 1 - Timothy Bradford

Additional Agenda Items

- 47 [16-1219](#) RESOLUTION sponsored by the Board of Commissioners recognizing the 35th Anniversary of the founding of Chicago Women in Trades

A motion was made by Barbara J. McGowan, seconded by Cynthia M. Santos, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays

Meeting Summary

Summary of Requests

David St. Pierre

Frank Avila requested similar information for the Pelletizer Facility on the (Black Box) (Procurement Item #6)

Speakers

Chicago Women in Trades, accepted the resolution recognizing the 35th Anniversary of the founding of Chicago Women in Trades (Re: Miscellaneous & New Business Item #47)

Study Session

A Public Hearing to consider the proposed 2017 Budget will be held Thursday, December 1, 2016 at 2:00 p.m.

The Annual Meeting will be held on Tuesday, December 6, 2016 at 2:00 p.m.

A Special Meeting to Adopt the 2016 Budget will be held on Thursday, December 8, 2016 at 10:30 a.m.

Announcements

November 19, 2016 is World Toilet Day for more information go to www.worldtoiletday.com

Board Letter Submission Dates

The next regular board meeting is scheduled for December 1, 2016, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: November 18, 2016.

Date all agenda items are due to the Executive Director: 1:00 p.m., November 23, 2016.

Adjournment

A motion was made by Barbara J. McGowan, seconded by Kari K. Steele, that when the Board Adjourns, it adjourns to meet again on Thursday, December 1, 2016 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

Aye: 8 - Michael A. Alvarez, Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Absent: 1 - Timothy Bradford

APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this November 17, 2016, are hereby approved.

APPROVED:

/s/ Mariyana T. Spyropoulos

**President Board of Commissioners of the
Metropolitan Water Reclamation District of Greater Chicago**

November 17, 2016